



## Tenant Policy

---

- Rents must be postmarked or delivered in person to PO Box 9105, Providence, RI 02940, by the 1<sup>st</sup> of every month; made payable to "Manage-rite, Inc."
- Rents received after the 5<sup>th</sup> of the due month are subject to \$25.00 late fee.
- All vehicles that are parked within the property must be both registered and operable. No more than 2 vehicles will be allowed per household should the space allow it.
- No pets will be allowed in the property unless authorized in writing by Management.
- There shall be no loud music, yelling, stomping, or other disturbing noise after 10pm of any day. If you wish to have a small get together you must first obtain authorization from the Management.
- Household members must not exceed the number of people stated on the lease agreement or on the tenant questionnaire signed by the tenant.
- Apartment must be kept in a clean and neat condition.
- Appliances, fixtures and equipment must be used in a safe manner and only for the purposes for which they were intended.
- Do not litter the grounds or common areas of the development.
- Do not destroy, deface, damage, or remove any part of the apartment. Any damages to windows, glass, screens, walls, floors, etc..., other than normal wear and tear must be paid in full by the tenant within a period of (30) days after the receiving a repair demand form.
- Give the Manager prompt notice of any defects in the plumbing, fixtures, appliances, heating equipment, or any other of the apartment or related facilities.
- Remove garbage and other waste from apartment in clean and safe manner.
- Remove lids from assigned trashcans and place assigned trashcan from the rear of the house to the front of the house on the night before trash collection. (Not applicable for dumpsters)
- Do not do any of the following without first obtaining the Manager's written permission:
  - a. Change or remove any part of the equipment in the apartment.
  - b. Paint or install wallpaper or contact paper in the apartment.
  - c. Attach awnings or window guards in the apartment.
  - d. Attach or place any fixtures, signs, or fences on the building, common areas, or the grounds.
  - e. Attach any shelves or other permanent installation in the apartment.
  - f. Install heaters or air conditioners in the apartment.
  - g. Place any materials, antennas or other electrical connections in the apartment or roof of said apartment.
  - h. Make or permit noises or acts that will disturb the rights or comfort of neighbors. The tenant agrees to keep volume of any radio, phonograph, television, or anything that has audio at a level that will not disturb the other tenants.
- No use of illegal substance of any sorts, unless prescribed by a doctor, will be allowed within the property.

**Manage-Rite Inc.** // 1361 Mineral Spring Avenue // North Providence, RI 02904

Office 401.709.4224 // Fax 401.709.4225 // Email [tenantpolicy@manage-rite.com](mailto:tenantpolicy@manage-rite.com) // Online [www.manage-rite.com](http://www.manage-rite.com)